



Equity, Diversity, and Inclusion Coordinator



CITY OF
**EAU
CLAIRE**



2021 Profile



CITY OF EAU CLAIRE: THE COMMUNITY



Population & Economy

Eau Claire (pop. 68,000) is located in West Central Wisconsin, approximately 90 miles east of the Minneapolis/St. Paul Metropolitan area. Although our community economy was once dominated by the lumber trade, Eau Claire is now a regional center for education, medical services, business, and cultural/musical events.

32
Median Age in
Community

16
minute average
commute time

Cost of living
92.10%
of US Average

Recognition

Eau Claire has received regional and national recognition, including being named a leading location for economic job growth (Area Development), a best places to retire (AARP), an underrated American city (Reader's Digest) and one of America's brainiest cities (Lumos Labs). In 2014, Eau Claire was recognized as an All-America City (National Civic League) for the ability to demonstrate innovation, inclusiveness, civic engagement, and cross-sector collaboration.

Parks & Trails

7 Community Parks
19 Neighborhood Parks
1 Public Outdoor Pool
28.94 miles of Recreation Trails

Major Events

Blue Ox Music Festival •
Country Jam • Eaux Claires
Festival • Jazz Fest • Music in
the Park • Tuesday Night Blues

City Government

The City of Eau Claire is governed by an eleven-member City Council. Five members are elected by district; five members and the Council President are elected at large. All members serve three year terms. The City operates under a charter ordinance, which provides for the Council-Manager form of government.

The City is a full-service city, and operates its own water production and distribution system, sewer collection and treatment system, and bus transportation system. The City also manages the following operating departments: Fire, Police, Community Services, Engineering, and Community Development. Staff departments include Human Resources, Finance, and Legal.

Mission

It is the mission of the City of Eau Claire to assure the common good through services essential for a safe, sustainable, engaged and healthy community.

Think Eau Claire

Why should you think Eau Claire for your future? This short video will show you some of the many reasons. Click the logo to be directed to the video or go to www.eauclairewi.gov/our-city/think-eau-claire.



CITY OF EAU CLAIRE: THE POSITION



Overview

Are you looking for an exciting opportunity to serve the community and drive change in two governmental organizations? Join us! We are currently accepting applications for an Equity, Diversity, and Inclusion Coordinator! This is a newly funded City position, but is shared 50% of the time with Eau Claire County performing similar services. This position is responsible for: developing, overseeing, and implementing a comprehensive equity, diversity, and inclusion plan that aligns with the City and County strategic objectives and goals; developing and implementing diversity initiatives and strategies to attract, hire, and maintain a diverse workplace; promoting a welcoming, inclusive, and diverse community; adding value to other factors that ensure our organizations are an Employer of Choice, and more!

Requirements

The ideal candidate must have: A Bachelor's Degree with major coursework in social sciences, education, human resources, ethnic studies, public administration, or a field related to the position; a minimum of five years of Human Resources or related experience; a minimum of five years of professional work experience in workplace diversity, equity, inclusion, and culture; have the ability to manage and build relationships with people from diverse backgrounds and cultures, internally and externally; have strong analytical skills and the ability to translate metrics, research, and trends into strategy; excellent written and verbal communication, presentation, project management, and organizational skills; and knowledge of EEOC, Affirmative Action and Compliance. A Master's Degree and SHRM-CP or SHRM-SCP, Certified Diversity Professional (CDP), or other related diversity certification is preferred.

Salary Range

The salary range is currently \$75,135.22 to \$87,513.09 annually, plus excellent fringe benefits.

Job Description

For a complete job description, visit www.eauclairewi.gov/jobs.

Deadline

Open until filled, with the first review of applications on March 1, 2021.

Application

The application is available online at the City of Eau Claire website, www.eauclairewi.gov/jobs.

Questions: Email hr@eauclairewi.gov or call 715-839-4921 (option 3)
Equal Opportunity Employer.